

BOX OFFICE **01432 340555**

courtyard.org.uk







Dave Beever - Technical Manager dave.beever@courtyard.org.uk Lucy Hemmings - Technical Admin Assistant lucy.hemmings@courtyard.org.uk

Nicholas Acons - Chief Technician

Josh Moore - Technician

Keiron Thomas - Technician

Carl Smith - Technician

Abbie Mountford - Trainee Technician Grace Whiting - Trainee Technician

Simon Nicholls - Head of Film simon.nicholls@courtyard.org.uk









Stage

Measurements

Proscenium Width 10m Proscenium Height 7.6m Grid Height 9.6m

Setting Depth 11m from stage edge

Stage Height 1m Stage Left Wing 7.6m Stage Right Wing 5.2m

Access

Access is via roller shutter dock door from the car park. Vans can be backed directly into the loading dock. Flat load in from car park, through dock to stage. Dock door measures 5m high by 3m wide.

Masking

Red House Tabs on Counterweight Operated by a pulley from Stage Left	1
Red House Border on Hemp Set	1
Black Hard Masking Flats	8
Black Borders w/out fullness	4
Black Legs w/out fullness	4
Midstage Blacks Made up of 2 black cloth. 6x6m	2
Star Cloth	1
Permanently rigged on counterweight 22 White Cyclorama	1
Permanently rigged on counterweight 21/swipeable Stage Weights	10

Flying

Single Purchase Counterweight	22
Not to include flown rig & borders	
3 Line Hemp Sets	15

Flooring

Marine ply stage floor painted black - no rake. Stage floor may not be painted but may be screwed into if required. If extensive damage is done to the floor the visiting company shall be charged for repair work and repainting.

Black dance floor - please call to discuss.

Prompt Desk

Located stage left, includes camera feed of stage, show relay & calls to backstage, comms and cue light control system.





Cans available, wireless at chargeable rates.

Dressing Rooms

D D 1	0
Dressing Room 1	2 people, Ground Floor
Dressing Room 2	15 people, First Floor
Dressing Room 3	8 people, First Floor
Dressing Room 4	8 people, Second Floor

All dressing rooms have a shower and WC facilities

All dressing rooms have show relay and calls via the Prompt Desk.

Green Room

Fridge, microwave, kettle, iron and ironing board. Washing & Drying facilities available and may be subject to a charge of £2.50 +VAT per load.



The below applies to shows contracted with The Courtyard and Production Company.

Please be aware that additional staffing and equipment charges may apply to hirers of the venue, please get in touch to discuss.

Get In & Fit Up

If the get in takes place on a Sunday, each hour worked will count as time and a half. Bank holiday, each hour worked shall count as two hours single time.

The Courtyard reserves the right to determine the maximum number of staff and hours necessary for a safe and efficient get in.

Show Call

During the performance one technician shall be acting as Duty Safety Officer, located on stage, and therefore must be free to deal with emergency situations and so is not available for show work. The second technician available can be used by the company as a Sound or Lighting Operator. The visiting company shall be charged via the contra account for all additional hours and staff deemed necessary.

Get Out

Two technicians shall be provided for **one single hour from curtain down**. Larger performances who's get out exceeds 1 hour or have a specific lighting rig (requiring a re-rig) shall be charged a Get Out fee.

Shows that have a 38' - 50' trailer will be subject to a recharge cost based on Bectu rates per person per trailer.



Safety

All sets used at The Courtyard must be either class 1 or fireproofed with a recognised brand of flame retardant. The Courtyard reserves the right if necessary to refuse any item if we feel any Health and Safety regulations have been compromised.

All flying at the Courtyard must be carried out by a member of The Courtyard's Technical Team; The Courtyard may also permit a suitably qualified technician to operate the flying system at the discretion and supervision of the duty technician.

All electrical equipment bought into the theatre must have a valid PAT sticker on it. Any equipment not compliant will be checked by a member of the courtyard at a rate of £4.00 per item, the cost of any subsequent repairs will be passed to the visiting company.

All risk assessments must be made available to The Courtyard upon arrival so copies can be made and kept by ourselves.



Lighting

Control

ETC Ion w/ 2 Touchscreen Monitors 2 Fader Wings w/ 20 faders per wing Apple iPad focus remote

Dimming

160 ADB 2.5kW dimmers 88 circuits located FOH 72 circuits located overhead

Lantern Stock

ETC Source 4 Zoom 15/3020 16 permanently rigged on FOH bridge.

ETC Source 4 Zoom 25/50 4 ETC Source 4 50 degree 2

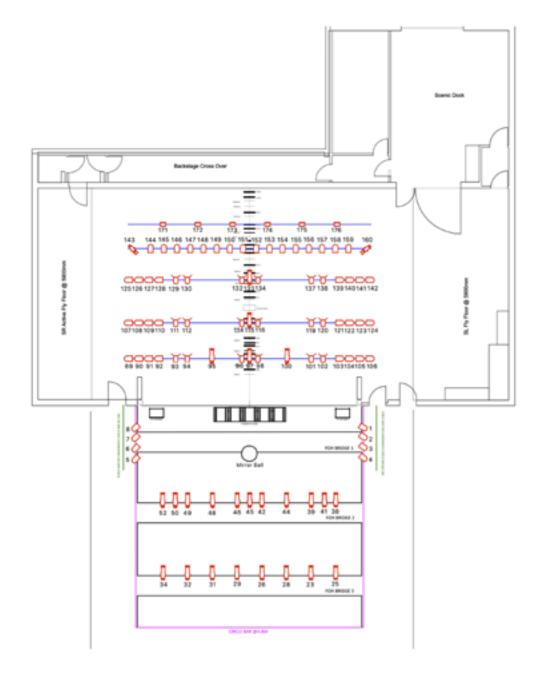
ETC Source 4 Fresnel 18 ADB 1kW Fresnel 8

Par 64 Parcan 50
Par 64 Floorcan 6
Parcans are fitted with CP62 lamps,
Some CP61 are available, please get in touch to discuss.

Robert Juliat Foxie Followspot 2 An extra charge will be made for followspot staff/bridge safety staff.

There is a limited selection of Gobo Holders & Irises 8 Booms are also available on prior arrangement.





Symbol Name

Source 4 50

Source 4 15/30

Source 4 Fresnel

PAR64 CP62

ETC LUSTR FLOOD

Houselight 1/230 >> 1/240 1/24, 1/33, 1/62 > 63 1/77, 1/80 Unique 2/271 > 2/272 2.1 Hazer StarCloth 2/267 > 2/270

Venue: The Couryard Hereford
Main House

Show: Generic LX Rig

Date: May 2023



Control

Yamaha CL3 64 Channel Desk

32 Channels from on-stage patches via Rio located in Sound Box.

16 Channels from Rio located in Stage Left wing.

Mix Position

Desk is permanently located in the control room at the right of the stalls, auditorium right.

The auditorium desk position is directly in front of the control room in the stalls. For this position seats have to be removed (10 seats in total - 5 seats wide by 2 rows). Our CL desk can be moved to this position only by prior arrangement.

Processing

Built in desk EQ & FX

Playback

Mini Mac w/ Qlab 1 full Audio/Video

FOH Speakers

L'Acoustics Arcs Focus 2

Flown above proscenium, 1 left/1 right

L'Acoustics Arcs Wide 4

Flown above proscenium, 2 left/2 right

L'Acoustics SB18i Sub4

Flown above proscenium, centre.

L'acoustics 5XT Fills 6 L'acoustics 8XTi Delays 2

Rigged off back of FOH bridge covering gallery.

Foldback

HK Audio Premium Pro 12" 4

Additional foldback may be available by prior arrangement, please get in touch to discuss.

Microphones

A limited number of microphones, stands, D.I. boxes and cables are available, please get in touch to discuss requirements.

Hearing Loop

An Infrared hearing loop is available at all times.



Vehicle Parking

Free parking is available on site for up to 5 vehicles and any additional electric vehicles parking in bays. We now have number plate recognition. All vehicle number plates must be registered with Box Office on arrival for the duration of your visit. Please check the numbers / letters are correct as incorrect registration may result in a fixed penalty notice for which The Courtyard accepts no responsibility.

If you are parking out of a bay – for example on yellow hatch markings by the dock door – you will require a laminated visitor pass as well – to be provided by the Duty Technician.